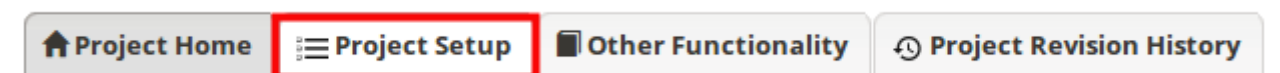


# Enable Survey

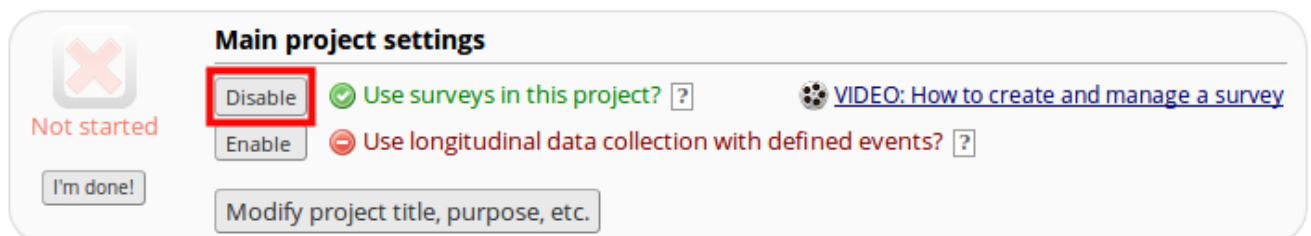
You can enable any instrument as a survey and then collect data for that instrument from survey respondents. The only difference between an instrument and a survey is who will be entering the data: project users, survey participants, or both.

For surveys, you may utilise a Participant List for emailing your recipients and to track who has taken your survey(s). And if your first data collection is enabled as a survey, then you may use a public survey link, which is a single link that can be emailed to all participants or even posted on a website.

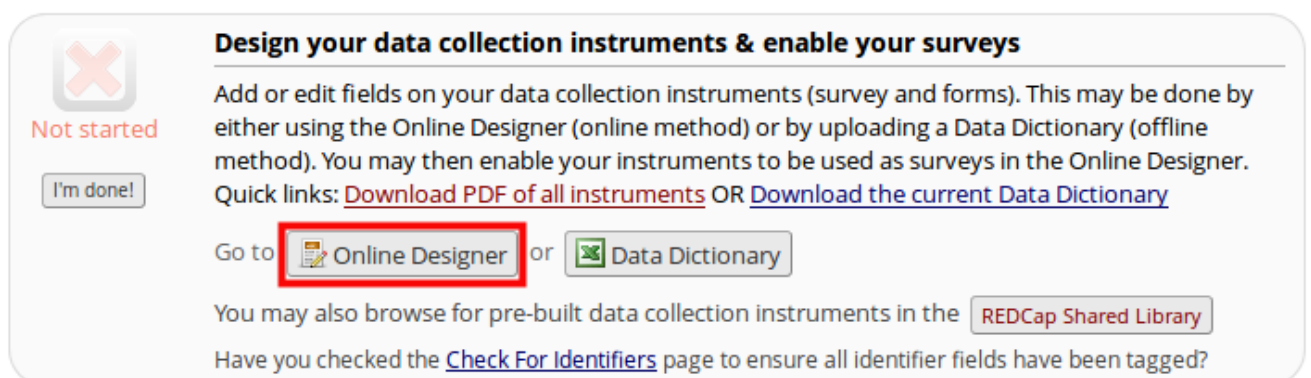
- Go to **Project Setup**



- In the top box **Main Project Settings** click **Enable** Use surveys in this project?



- Next click on **Online Designer**



- Select **Enable** for the forms you want to use as surveys.

Data Collection Instruments		Survey options:		Add new instrument:		
		<a href="#">Survey Queue</a> <a href="#">Survey Login</a> <a href="#">Survey Notifications</a>		<a href="#">Create</a> a new instrument from scratch <a href="#">Import</a> a new instrument from the official <a href="#">REDCap Shared Library</a> <a href="#">Upload</a> instrument ZIP file from another project/user or <a href="#">external libraries</a>		
Instrument name	Fields	View PDF	Enabled as survey	Instrument actions	Survey-related options	
My First Instrument	1		<a href="#">Enable</a>	Choose action ▾		

- The survey design page will now appear. Complete this screen and scroll to the bottom of the page, and click **Save Changes**.

[How to use Piping here](#)

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**Send confirmation email (optional)?**  
*(Email the respondent when they complete the survey)*

No ▾

[Save Changes](#)

- Other survey options include:
  - Survey Login
  - Survey Queue
  - Survey Notifications
  - Automating Survey Invitations

Data Collection Instruments		Survey options:		Add new instrument:		
		<a href="#">Survey Queue</a> <a href="#">Survey Login</a> <a href="#">Survey Notifications</a>		<a href="#">Create</a> a new instrument from scratch <a href="#">Import</a> a new instrument from the official <a href="#">REDCap Shared Library</a> <a href="#">Upload</a> instrument ZIP file from another project/user or <a href="#">external libraries</a>		
Instrument name	Fields	View PDF	Enabled as survey	Instrument actions	Survey-related options	
My First Instrument	1			Choose action ▾	<a href="#">Survey settings</a> <a href="#">+ Automated Invitations</a>	