

# Pseudonymised Data

## QMUL Policy

You can read more about collecting personal information here

Pseudonymisation is a technique that replaces or removes information in a data set that identifies an individual.


## The GDPR defines pseudonymisation as:

“...the processing of personal data in such a manner that the personal data can no longer be attributed to a specific data subject without the use of additional information, provided that such additional information is kept separately and is subject to technical and organisational measures to ensure that the personal data are not attributed to an identified or identifiable natural person.”

Pseudonymisation may involve replacing names or other identifiers which are easily attributed to individuals with, for example, a reference number. Whilst you can tie that reference number back to the individual if you have access to the relevant information, you put technical and organisational measures in place to ensure that this additional information is held separately.

If you have been granted permission to collect identifiable data you can designate these fields as **Identifiers** in REDCap. This will give you greater control over who can download and view this data. Access can then be controlled by configuring **User Rights**.

**Add New Field**

You may add a new project field to this data collection instrument by completing the fields below and clicking the Save button at the bottom. When you add a new field, it will be added to the form on this page. For an overview of the different field types available, you may view the  [Field Types video \(4 min\)](#).

**Field Type:** Text Box (Short Text, Number, Date/Time, ...)

**Field Label**

 [How to use Piping](#)

**Action Tags / Field Annotation** (optional)

 [Learn about Action Tags](#) or [using Field Annotation](#)

**Variable Name** (utilized during data export)

**Enable auto naming of variable based upon its Field Label?**

ONLY letters, numbers, and underscores

**Validation?** (optional) --- None ---

– OR –

**Enable searching within a biomedical ontology** ?

**Required?\***  No  Yes

\* Prompt if field is blank

**Identifier?**  No  Yes

Does the field contain identifying information (e.g., name, SSN, address)?

**Custom Alignment** Right / Vertical (RV)

Align the position of the field on the page

**Field Note** (optional)

Small reminder text displayed underneath field